



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
2d ENGINEER BRIGADE  
724 POSTAL SERVICE LOOP #5000  
JOINT BASE ELMENDORF-RICHARDSON, ALASKA 99505-5000



APVR-ENG-CO

26 September 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #9 (Family Readiness Group (FRG) and Unit Fundraising and Acceptance of Donations)

1. Reference:

- a. Joint Ethics Regulation (JER), DoD 5500.7-R 30 August 1993.
- b. Army Regulation 608-1, Army Community Service Center, 19 September 2007.
- c. Army Regulation 600-20, Army Command Policy, 11 February 2009.
- d. Army Directive Memo 2008-01, Increase in Family Readiness Group Inform Fund Cap, 7 March 2008.
- e. USARAK CG Policy #0-09, Family Readiness Group (FRG) and Unit Fundraising and Acceptance of Donations, dated 12 Aug 2010.

2. Purpose: This policy informs Commanders and leaders of the parameters for conducting FRG or unit fundraising activities and for accepting donations from non-DoD organizations and businesses. FRG's and units have limited authority to conduct fundraising activities and accept donations from non DoD entities. The only approved method for FRGs or units to raise funds is through a properly authorized "informal fund" established and operated pursuant to AR 600-20, paragraph 4-21 and AR 608-1, Appendix J. Fundraising is merely a tool to accomplish FRG goals. Commanders must be careful to monitor their FRGs and ensure the focus does not become centered on conducting fundraising activities. Commanders should coordinate fundraising activities with the Brigade Judge Advocate before conducting fundraisers to ensure they are legally permissible.

3. Policy:

- a. Fundraising activities are limited to on-post only. FRG and unit informal funds may only conduct fundraising activities for a specific goal, event or activity; general fundraising to build up an informal fund bank account is not authorized. Further, an informal fund's annual gross income may not exceed \$10,000.

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b. Fundraising and soliciting of donations off-post is strictly prohibited. The Garrison Commander must approve any fundraising conducted at a location outside the unit's area and fundraising that includes individuals other than the organization's own members. .

c. Donations from non-DoD organizations or businesses may not be solicited (i.e., directly or indirectly). Company commanders may approve accepting unsolicited donations for the benefit of a FRG or unit informal fund; however, such donations may not exceed \$1,000.00. Further, a unit commander can only approve accepting a donation after consultation with the Brigade Judge Advocate and a determination that such a donation is legally permissible to accept.

4. Point of contact for this policy is the Brigade Legal Office at (907) 384-0651.

THOMAS J. ROTH  
COL, EN  
Commanding

DISTRIBUTION:

2d Engineer Brigade Command Teams